
GOVERNANCE COMMITTEE
MINUTES OF THE MEETING HELD ON 3 FEBRUARY 2014

Present: Councillors Furnell (Chair), Daunt, Inglis, Keogh (Vice-Chair), Laming (Except for Minutes 27-28), Letts and Parnell

Apologies: Councillors

27. **MINUTES OF PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

RESOLVED that the minutes for the Committee meeting on 16th December 2013 be approved and signed as a correct record.

28. **EXCLUSION OF THE PRESS AND PUBLIC - CONFIDENTIAL PAPERS INCLUDED IN THE FOLLOWING ITEM**

RESOLVED that in accordance with the Council's Constitution, specifically the Access to Information Procedure Rules contained within the Constitution, the press and public be excluded from the meeting in respect of any consideration of the following item.

The confidential report contains information deemed to be exempt from general publication by virtue of Category 5 of paragraph 10.4 of the Council's Access to Information Procedure Rules.

29. **PAST PRACTICE IN ASSESSING CONTRIBUTIONS FOR ADULT SOCIAL CARE NON RESIDENTIAL CARE**

The Committee considered the report of the Director of People regarding past practice in assessing contributions for adult social care non residential care.

RESOLVED that the report be noted and a further report be brought to the April meeting which would take into account actions taken in response to the information which had been gathered. However it was noted that a report would be submitted to Council in March or June 2014 and therefore the requirement for a further report at the April Governance meeting may not be required.

30. **EXTERNAL AUDIT - CERTIFICATION OF CLAIMS AND RETURNS 2012/13**

The Committee received and noted the report of the Chief Internal Auditor regarding the External Auditor's annual report on the Certification of Claims and Returns 2012/13.

31. **INTERNAL AUDIT PROGRESS REPORT – DECEMBER 2013**

The Committee received and noted the report of the Chief Internal Auditor regarding internal audit progress to the period December 2013.

32. **ANNUAL GOVERNANCE STATEMENT 2013-14 AND REVIEW OF 2012-13 ACTIONS**

The Committee considered the report of the Chief Financial Officer regarding the Annual Governance Statement 2013-14 and the Action Plan for 2012-13.

RESOLVED that:-

- (i) the assurance gathering process to support the development of the 2013-14 Annual Governance Statement be noted and approved; and
- (ii) the Annual Governance Statement 2012-13 Action Plan be noted.

33. **TREASURY MANAGEMENT STRATEGY AND PRUDENTIAL LIMITS 2014/15 TO 2016/17**

The Committee considered the report of the Chief Financial Officer regarding treasury management activity and proposals for cash flow, investment and borrowing for the following year.

RESOLVED that:-

- (i) the Treasury Management strategy for 2014/15 as outlined in the report be endorsed;
- (ii) following recommendations in the Capital Update report to Council on 12 February 2014, the possible need to recalculate the Prudential indicators be noted; and
- (iii) following the finalisation of the capital and revenue budgets report due at Council, the possible need to make changes be noted.